

## **MINUTES OF AN EXECUTIVE COMMITTEE MEETING THE OWNERS - BODY CORPORATE 90202**

### **ADDRESS OF THE BODY CORPORATE SCHEME:**

Village Gardens, 16 Rototuna Road, Flagstaff HAMILTON 3210

### **DATE, PLACE & TIME OF MEETING:**

A meeting of the Executive Committee of The Owners - Body Corporate Plan 90202 was held on 26/04/2023 at The Clubrooms Village Gardens 16 Rototuna Road, Hamilton.

### **PRESENT:**

Lot #	Unit #	Attendance	Owner Name	Representative
9	9	Yes	Brian Dixon	
11	11	Apology	Shirley Jurgens	
32	32	Yes	Jill Flemming	
35	35	Yes	Wayne Fellingham	
45	46	Yes	Elizabeth Muir	
60	53	Yes	Noeline Head	
59	54	Yes	Ian Turnbull	

### **CHAIRPERSON:**

Ian Turnbull

### **BODY CORPORATE MANAGER:**

Jane Kelly

### **Minutes of the meeting:**

#### **1 MINUTES**

Resolved that the minutes of the last Committee Meeting on 28/03/2022 be confirmed as a true record of the proceedings for that meeting.

**Moved:** Ian Turnbull

**Seconded:** Liz Muir

**Carried**

#### **2 MATTERS ARISING**

Update on Long Term Maintenance Plan - Still waiting on a date from Solutions in Engineering to give to Committee.

Update on Lawn Mowing Contract - Remove clause 6. under general heading and resend to Steve for signing.

Update on replacement recycling bins - All cracked again. Hamilton City Council has been advised and we are awaiting bin replacement.

Update on signwriting for van - Signwriting for van quote and example tabled by Jane. Committee accepts quote, size, colour and font. A work order is to be sent to Mahana Signs with instruction to contact Brian with date and time they are going to be onsite to install so he can meet them to advise on position of signage.

Update on carpet cleaning and chair cleaning in the hall - Carpet cleaning in the hall booked in for Thursday the 11th May.

New World has been advised of their delivery trucks speeding within the Village.

Van handle and extinguisher now installed.

### 3 FINANCIALS

Resolved that the financials presented on the year to date position be accepted.

Statement of Financial Position as at 26/04/2023	<b>Admin:</b>	<b>\$108,597.00</b>
	<b>Sinking:</b>	<b>\$183,304.07</b>
Social club as at 23/04/2023	<b>Balance:</b>	<b>\$277.03</b>
	<b>Petty Cash:</b>	<b>\$205.50</b>

Reimbursement to Brian for bottom edging of new fence at Unit 29 - \$116.58

Reimbursement to Noeline for gardening products - \$101.66

**Moved:** I Turnbull

**Seconded:** J Flemming

**Carried**

### 4 CORRESPONDENCE

Letter regarding recycling from residents about dirty recycling containers in bins. It is important that all recycling is washed before disposing in bins. It contaminates the whole truck which then has to go to landfill.

Letter received from residents who had recently hired the hall for a family function who wanted to thank the Body Corporate for the privilege of the use of the hall. Everyone was very impressed with the hall.

2 letters received from residents regarding Wayne's comment made at AGM under the financial item and the fact Jane said Villagers were lucky to have the extra benefit of Liz checking over their financials etc. prepared and managed by Colliers.

### 5 GENERAL BUSINESS

The following general business was discussed:

- Soft plastics can be made into gib and polystyrene recycled back into polystyrene. We have someone in the Village who works for a company that does this and she has offered to take this from the Village to her work to be recycled. Committee agreed to arrange a bin for residents to dispose of these items in. More information on this will be in the newsletter.
- Update on new Unit Titles Act Amendments. What impact will it have on the Body Corporate. Jane explained as the Body Corporate manager Colliers will ensure the Body Corporate are operating in line with the amendments and will bring along some information to go over with Committee next meeting.
- Unit 36 gardens untidy. Jane to write to owner asking her to tidy these up at her cost.
- Half rounds of broken concrete around the Village are going to be taken away asap. But anyone is more than welcome to make use of them before this happens.
- Bin storage area at front of complex plans to be discussed at the next meeting.
- Owners names to be changed in Colliers systems to remove those who have passed away. Jane to send list to Ian so he can advise.
- Thank you to Garry and Peter for weeding done at front gate.

**CLOSURE:** There being no further business, the chairperson declared the meeting closed at 05:30 PM.